

Order Quantity: \_\_\_\_\_

### Product

- Magna-SEAL (Magnet laminated to postcard)
- Magna-PEEL (Magnet spot glued to postcard)
- Magna-FOLD (Full Sheet, Half fold, spot glued)

### Postcard - Full color imprint

- Standard Size (8.5" x 5.25", or 8.5" x 11" for Magna-FOLD)
- Custom Size: \_\_\_\_\_

### Magnet - Full color imprint

- Business Card Size (3.5" x 2")
- Jumbo Size (3.5" x 4")
- Custom Size: \_\_\_\_\_

### Bill to:

Business \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State/Zip \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Special Order/Mailing/Shipping Instructions:

### Mailing

*Final mailing and delivery is handled by the United States Post Office. Our control and liability for the order ends once it has been delivery to the Post Office.*

- I want postcardmagnet.com to mail the final product from their Post Office
  - First Class (500 piece minimum)
  - Presorted Standard - (200 piece minimum)  
(May take up to 14 days for delivery)
  - Non-Profit - (Requires additional paperwork)
  - Add "or Current Resident"
  - Do Not Add "or Current Resident"

I DO NOT want postcardmagnet.com to mail the final product from **their** Post Office

**Drop ship the final product directly to me with NO INDICIA**

*I understand that postal regulations require a minimum of \$0.52 per peice to mail first class using postage stamps. Stamps & metered mail can only be placed in the upper right hand corner of the mail piece.*

**Drop ship the final product WITH INDICIA to:** \_\_\_\_\_

*The indicia for the mailing location is included as part of my artwork. (To sort properly and meet postal regulations postcardmagnet.com requires you to furnish the permit number along with the address and zip code of the locaiton from where the mailing will be sent)*

- Yes, I want postcardmagnet.com to inkjet the addresses before shipping
- No, I do not want postcardmagnet.com to inkjet the addresses (I will address them with labels)

### Mailing List

- I will provide a mailing list (Excel compatible format)  
(Separate columns for Name, Title, Address, City, State and Zip)
- Contact me about purchasing a mailing list

### Artwork

- I will provide production ready artwork
- I will provide a rough draft for finalization  
First 30 minutes free then billed \$50.00/hr

### Proof

(Requires 48-72 Hours after receipt of artwork)

- Online - FREE - (48-72 hours)
- Digital Print Out \$20.00 (Color correct)
- Product Proof - \$60.00

**Production** Requested in hands date: \_\_\_\_\_

*Normal production time is 10-12 days AFTER proof approval. May be longer on higher quantities.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_